



# Chalvington with Ripe

Dear Councillors

You are duly summoned to the Annual Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 12<sup>th</sup> May 2025, commencing at 7pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU. The meeting will be temporarily adjourned for the Annual Parish Meeting that will commence at 7.05pm.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Stephanie Dubas

08<sup>th</sup> May 2025

*S Dubas*

Clerk to the Council

<b>1. Election of Chair:</b>	To elect a Chair for the 2025/26 Council year
<b>2. Election of Vice-Chair:</b>	To elect a Vice-chair for the 2025/26 Council year
<b>3. Attendance and Apologies for Absence</b>	Cllr Charlie Hallworth: Holiday
<b>4. To receive any declarations from Members concerning items on the agenda</b>	To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation
<b>5. To appoint the new Clerk and RFO as the Proper Officer</b>	To accept the recommendations to appoint Stephanie Dubas as the Parish Clerk
<b>6. Motion to adjourn the meeting for the Annual Parish Meeting.</b>	Cllrs to propose, second and vote for the adjournment
<b>7. Approval of the Minutes</b>	Ordinary Council Meeting held on the 8 <sup>th</sup> of April 2025
<b>8. Public Session</b>	The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion
<b>9. Report of the Member of Parliament:</b>	To resolve to note the report from the MP
<b>10. Report of the County Councillor -</b>	To resolve to note the report from the ESCC Councillor
<b>11. Report of the District Councillor</b>	To resolve to note the report from the WDC Councillor
<b>12. Planning Applications</b>	<ul style="list-style-type: none"> <li>• WD/2025/0784/F: LANGTYE COTTAGE, LANGTYE LANE, RIPE, BN8 6BA. ACCESS AND TO CREATE A NEW PERMEABLE DRIVEWAY FOR THE DWELLING, BLOCK UP VEHICULAR ACCESS CLOSE TO THE BARN, REPLACE SHED WITH SIMILAR SHED IN SAME LOCATION, COMPENSATORY TREE PLANTING AND HEDGE PLANTING AND WILDFLOWER MEADOW, BIRD</li> </ul>

	<p>BOXES, BARN OWL NESTING BOX, INSECT HOUSE AND HEDGEHOG HOUSE, AIR SOURCE HEAT PUMP AND ELECTRIC CHARGING POINT ON THE NEW DRIVEWAY.</p> <ul style="list-style-type: none"> <li>• WD/2024/2319/FR: LITTLE MEADOW STUD, CHURCH LANE, CHALVINGTON, BN27 3TE. Part retrospective application for proposed additional area of concrete hardstanding on site of existing farm track to provide all weather access to existing barns.</li> </ul>
<b>13. Planning Refusals</b>	WD/2025/0001/F: Church Lane, Ripe BN8 6AU - The Adaptation And Reuse Of A Redundant Barn, And The Formation Of Two New Dwellings, With Associated Parking And Landscaping Works.
<b>14. Planning Withdrawn</b>	WD/25/0605/FA: Lovers Farmhouse, Church Farm Lane, Chalvington, BN27 3TD: To Allow The Building To Be Used For Flexible Purposes
<b>15. Other planning matters</b>	To discuss or note any other planning matters brought to the attention of the Parish Council.
<b>16. To discuss and agree on Committee Membership</b>	<ul style="list-style-type: none"> <li>• Complaints Committee</li> <li>• Planning Committee</li> </ul>
<b>17. To discuss and agree on representatives for outside bodies</b>	<ul style="list-style-type: none"> <li>• Emergency Co-ordinator</li> <li>• Wealden District Association of Local Councils</li> <li>• Tree Warden</li> <li>• ESALC AGM</li> <li>• Hayton Baker Hall Trustees: Cllr Charlie Hallworth</li> </ul>
<b>18. To discuss and agree policies and standards</b>	<ul style="list-style-type: none"> <li>• Standing orders</li> <li>• Financial Regulations</li> <li>• Code of Conduct</li> </ul>
<b>19. Highways, footpaths and rights of way</b>	Update to be provided by Cllr Ruddock-West
<b>20. Financial matters</b>	<ul style="list-style-type: none"> <li>• To note the bank reconciliation statement and Budget Monitoring Report for Month 1 April 2025.</li> <li>• Authorisation of payment of account: - To approve the payment schedule April 2025.</li> <li>• Authorisation of the bank mandate forms for the new Parish Clerk.</li> <li>• To consider funding bi-annual The Villages Music Festival</li> </ul>
<b>21. Correspondence</b>	To discuss any written correspondence received, and to consider further action; however, no decisions can be made.
<b>22. Urgent Items</b>	Urgent items not on the agenda which the Chair thinks should be considered as a matter of urgency, however, no decisions can be made.
<b>23. Dates of next meeting</b>	The next Ordinary Parish Meeting will be held on 3 <sup>rd</sup> June 2025 commencing at 7pm at the Hayton Baker Hall.

**Members of the public should be aware that being present at a meeting of the Council is deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.**  
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