

Chalvington with Ripe



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The Minutes of the Annual Council Meeting of the Chalvington with Ripe Parish Council (CWRPC) that took place at the Hayton Baker Hall, Ripe on Monday 13th May 2024 commencing 7 pm.

Present: Cllr P. Bishop (Chair), Cllr J. Ruddock-West (Vice-Chair), Cllr S. Flint, Cllr C.Hallworth, Cllr N. Hamblin, Cllr A. Harvey and Cllr W. Farrer.

In attendance: ESCC Cllr Bennett, and Sam Adeniji (Parish Clerk)

Members of the public: 9.

73. Election of Chair

One nomination was received; Cllr Bishop. The **MOTION** was carried and It was **RESOLVED** that Cllr P. Bishop be APPOINTED as Chair of the Parish Council for the 2024/2025 Council Year.

74. Election of Vice-Chair

One nomination was received; Cllr J. Ruddock-West. The **MOTION** was carried and It was **RESOLVED** that Cllr J. Ruddock-West be APPOINTED as Vice-Chair of the Parish Council for the 2024/2025 Council Year

75. Attendance and Apologies for Absence - WDC Cllr Alison Wilson

76. Declarations of Interest – none

Motion to adjourn the meeting for the Annual meeting of the Parish.

The **MOTION** was carried and It was **RESOLVED** that the meeting will be adjourned for the Annual meeting of the Parish. The meeting adjourned at 7.04 pm.

The meeting resumed at 8.07 pm

77. Approval of the Minutes of the Ordinary Council Meeting held on 8th April 2024.

It was **RESOLVED** to APPROVE the minutes and that the Chair could sign them.

78. Public Session - None.

79. Report of the Member of Parliament

A written report from Maria Caulfield MP on general constituency matters has been circulated to members. The council took note of this.

RESOLVED - That the report of the Member of Parliament be noted

80. Report of the County Councillor

Cllr Nick Bennett reported that the Annual Council Meeting of ESCC was held on Tuesday 7th of May.

RESOLVED - That the report of the County Councillor be noted

81. Report of the District Councillor

A written report from Wealden District Council (WDC) Councillor Cllr Alison Wilson has been circulated to members. The Council took note of this.

RESOLVED - That the report of the District Councillor be noted.

82. Planning.

a) Applications.

- **WD/2023/3073/FR - Downsview Farmhouse, Sheepecote Lane, Chalvington, BN27 3SY** - Retrospective Application For Conversion And Extension Of Agricultural Building To Form Dwelling.

Members noted that this was an agricultural building which was converted to and has been granted planning permission as a holiday let, however, this is now being used as a private dwelling. Members felt that whilst a private dwelling is better for the community than a holiday let, nonetheless they could not support this application for retrospective planning permission as it is wrong to apply for planning permission as a holiday let and once permission has been granted to deliberately go ahead and build the property as a private dwelling.

RESOLVED – Not to object to the application

b) Planning applications refused, approved, referred, withdrawn or appeals.

- **WITHDRAWN** - **WD/2024/0227/F - Land Off Channers Lane, Ripe, BN8 6AS** - Erection Of A Detached Dwelling With Off Road Parking.
- **REFUSED** - **WD/2024/0454/F - Little Meadow Stud, Church Lane, Chalvington, BN27 3TE** - Proposed Annexe Above Garage

83. Other planning matters

None

84. Committee Membership –

It was **RESOLVED** that Complaints Committee, Planning Committee and F&GP sub-committees be all-council sub-committees and that all Members may serve upon them.

85. To discuss and agree representatives on outside bodies

It was **RESOLVED** to appoint the following representatives to outside bodies for the 2023 -2024 Council Year:

- Police Liaison Meetings – Cllr Harvey;
- Emergency Co-ordinator – Cllr Bishop;
- Wealden District Association of Local Councils – Cllr Flint;
- Tree Warden – Cllr Hamblin;
- ESALC AGM – Cllr Bishop;
- Parish Planning Panel and all planning matters - Cllr Farrer;
- Hayton Baker Hall Trustees – Cllr Hallworth;
- Roads – Cllr Ruddock-West

86. To discuss and agree policies and standards –

It was **RESOLVED** to update CWRPC Standing orders, Financial Regulations, Code of Conduct and all other policies and procedures.

87. Highways, footpaths and rights of way. – none

- 88. Update on The Community Field (gates fitted)** – Members received an update on the progress on the Community Field. It was noted that the gates have been fitted. No costs were incurred in fitting the gates as this was done by members of the community.

RESOLVED – To note the update on the Community Field and to thank Paul Clark, Dennis Hilsdon, Cllr Hamblin, Paul Griffiths, and Andy Melville for installing the gates.

- 89. Allocation of the VAT repayment to the Community Field project** – Cllr Bishop reported that the Parish Council have received the sum of £2,235.87 VAT repayment from HMRC. As the bulk of the VAT was the Community Infrastructure Levy (CIL) expenditure on the bench, the VAT repayment belongs in the community infrastructure levy budget, therefore it is appropriate that the VAT repayment be spent on a community project. It was therefore proposed that the VAT repayment be allocated to the community field and earmarked for the community field project.

RESOLVED – To allocate the VAT repayment of £2,235.87 to the Community Field Project.

- 90. 20 mph Speed Limit - To consider a request to ESCC** - Cllr Ruddock-West introduced the report outlining the case for the introduction of a 20mph speed limit in Ripe. He explained that ESCC will conduct a traffic survey to monitor speed and volume, this will help to determine if the introduction of a 20mph speed limit is viable. If the feedback aligns with the vision of the Parish Council, a Community Match Appraisal can be commissioned, this will cost £500 plus VAT. If the scheme is given the go-ahead, ESCC will help fund the implementation through its Community Match Scheme. It was noted that the Parish Council has £2,500 set aside for Traffic Management, (£1,500 in an Earmarked Reserve and £1,000 in this year's budget).

RESOLVED – To apply for ESCC for the introduction of a 20mph Speed Limit in Ripe.

- 91. Financial matters –**

- a. Bank reconciliation statement and Budget Monitoring Report for Month 1 - The Council took note of the Bank reconciliation statement and Budget Monitoring Report for Month 1.

RESOLVED – To note and accept the Bank reconciliation statement and Budget Monitoring Report for Month 1.

- b. Authorisation of payment of account
The Clerk presented the schedule of payments, circulated previously. After review and consideration, it was **RESOLVED** that the payments be approved. The payment schedule is attached in Appendix A.

- c. Final Internal Audit for 2023/24
Members took note of the date for the final internal audit inspection as 20th May 2024.

- 92. Correspondence**

Cllr Hamblin reported that following Mr Apps' query at the last meeting of the Parish Council regarding the maintenance of the Bench, he wrote to Mr Apps and it has been agreed that if the Council provides the material Mr Apps has offered to help maintain the bench. Cllr Hamblin thanked Mr Apps for his offer to help.

- 93. Urgent Items**

Members were reminded of the D-Day celebrations on the 6th of June. Wristbands are available to be purchased from the Village Shop.

- 94. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 3rd June 2024 commencing at 7 pm at the Hayton Baker Hall.

There being no further business, the meeting closed at 8.29 pm

Signed..... Chairman

Date.....

