



Parish Clerk – Stephanie Dubas Email: chalvingtonwithripeclerk@gmail.com Phone: 07353990253

AGENDA Monday 2nd March 2026

Dear Councillors

You are duly summoned to the Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 2nd Mar 2026, commencing at 7:00pm.** The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU.


Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).


Stephanie Dubas

FEB 2025

S Dubas

Clerk to the Council

162. Attendance and Apologies for Absence	Cllr Ruddock-West.
163. To receive any declarations from Members concerning items on the agenda	To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation
164. Approval of the Minutes	a) Ordinary Council Meeting 02/02/2025
165. Public Session	The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
166. Report of the Member of Parliament:	To resolve to note a report from the MP if submitted
167. Report of the County Councillor:	To resolve to note a report from the ESCC Councillor if submitted
168. Report of the District Councillor:	To resolve to note a report from the WDC Councillor if submitted
169. Planning Applications	<p>a) WD/2026/0235/F for THE LAURELS, CHALVINGTON ROAD, CHALVINGTON BN27 3TB: NEW DETACHED OFFICE BUILDING FOR OWNERS AND OCCUPIERS OF HOST PROPERTY. : https://planning.wealden.gov.uk/Planning/Display/WD/2026/0235/F</p> <p>Neighbours have no objections to the planning application for a home office.</p> 

170. Planning Approvals	a)
171. Planning Refusals	a)
172. Planning Withdrawn	a) WD/2025/2601/F Head of Planning and Environmental Services ERECTION OF A SINGLE STOREY BUILDING FOR USE AS TOURIST ACCOMMODATION. LAND OFF CHANNERS LANE, RIPE, BN8 6AS. Wealden Council has decided to WITHDRAWN the above application on 28 January 2026.
173. Other planning matters	To discuss or note any other planning matters brought to the attention of the Parish Council.
174. To receive outside body reports	a) Wealden District Association of Local Councils: Vacant b) Tree Warden: Cllr N Hamblin c) ESALC AGM: Cllr Simon Flint: d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth e) Highways, footpaths and rights of way: Cllr Joe Ruddock-West:
175. To discuss and agree policies and standards	None Submitted
176. Financial matters	To approve the following: a) Appendix A To note the bank statements and reconciliation b) Appendix B To approve the payment schedule c) Appendix C To note the forecast
177. Claimed Footpath	To update the Parish Council on the claimed footpath. 
178. Speed Application	To provide an update on the community Match Application made to ESCC's Lead Member for Transport and the Environment on 16 th February 2026 for traffic calming measures in Ripe.
179. Litter Update:	Cllr Hallworth to report on map identifying sites for signage and volumes of collections to apply for use of road signage against littering to ESCC.
180. Draft 'Focused' Local Plan (Regulation 18)	To discuss the Draft Local Plan 2026. To delegate authority to the Council's Clerk in consultation with members, to agree the Council's response for the consultation on the draft local plan. Consultation link: https://consult.wealden.gov.uk/kse/
181. Correspondence	To discuss any written correspondence received and to consider further action; however, no decisions can be made.
182. Urgent Items	
183. Date of next meeting	The next Ordinary Parish Meeting will be held 30th Mar 2026 commencing at 7pm at the Hayton Baker Hall.

All documents can be found on the website, on the agenda and in any links proved. Alternatively, you may request any information directly from the Parish Clerk: chalvingtonwithripeclerk@gmail.com

Appendix A Bank Reconciliation

18 February 2026 (2025-2026)

Chalvington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 18/02/2026		
	Cash in Hand 01/04/2025		18,088.89
	ADD Receipts 01/04/2025 - 18/02/2026		18,691.10
	SUBTRACT Payments 01/04/2025 - 18/02/2026		36,779.99
			13,422.32
	Cash in Hand 18/02/2026 (per Cash Book)		23,357.67
B	Cash in hand per Bank Statements		
	Petty Cash 18/02/2026	0.00	
	Business Premium 18/02/2026	15,142.28	
	Community account - payments 18/02/2026	8,215.39	
			23,357.67
	Less unrepresented payments		
			23,357.67
	Plus unrepresented receipts		
	Adjusted Bank Balance		23,357.67
	A = B Checks out OK		

Appendix B Payment Schedule

FINANCE SUMMARY SHEET 25 (Approval Council Meeting 03/02/26)

BALANCES ON A C C O U N T F R O M B A N K S T A T E M E N T S		
Bank Date	A c c o u n t N a m e	£
18/02/2026	Current Account (Community)	£ 8,215.39
18/02/2026	Deposit Account (Business Premium)	£ 15,142.28
TOTAL BALANCES		£ 23,357.67

COMMUNITY ACCOUNT INCOME FOR THE PERIOD		
Bank Date	Income since last meeting	A mount
	Total	£0.00

COMMUNITY ACCOUNT EXPENDITURE FOR THE PERIOD						
Scribe Voucher	Scribe DATE	£	vat £	Amount £	Service	SUPPLIER
70	02 Feb	£ 12.21		£ 12.21	Oil	N Hamblin
69	05 Feb	£ 370.00		£ 370.00	Grant	Village Hall
72	02/02/26	£ 167.16	£	£ 167.16	Tax & NI	HMRC
68	46069	£ 9.99	2	£ 11.99	HUGO FOX LTD website	GOCARDLESS Aug
71	46055	£ 241.17	0	£ 241.17	Fingerpost repair	M Rouse
65	46055	£ 525.52	0	£ 525.52	Clerks Salary	S Dubas
73	46069	£ 1.50	0.3	£ 1.80	Website Name	IONOS CLOUD LTD.
SUB TOTAL				£ 1,329.85		

COMMUNITY BANK ACCOUNT BANK BALANCE	
Balance b/f + Income	£ 9,545.24
Less Paid Expenditure	£ 1,329.85
Balance At Bank	£ 8,215.39

BUSINESS PREMIUM ACCOUNT BALANCE				
Bank Date		Description	Scribe	Amount
28/01/26	Balance B/F	Account		£ 15,142.28
TOTAL				£ 15,142.28

COMMITTED EXPENDITURE			
Notified Date	Approval Sou	Invoiced Services	Amount

SUB TOTAL TO BE APPROVED				£ -
TOTAL Spend (Paid + Committed)				£ 1,329.85

Appendix C Forecast

Committed Expenditure To End 2526								
Opening Balance Income and Expenditure to 18/02/26								£23,357.67
Feb	Payroll Services	Payroll costs	Chichester Payroll		£ 15.00	£ -	£ 15.00	£23,342.67
Mar	Payroll Services	Payroll costs	Chichester Payroll		£ 15.00	£ -	£ 15.00	£23,327.67
Feb	Clerk - Salary/NI/Tax	Clerk's salary	CWRPC		£ 525.52	£ -	£ 525.52	£22,802.15
Mar	Clerk - Salary/NI/Tax	Clerk's salary	CWRPC		£ 525.52	£ -	£ 525.52	£22,276.63
Feb	Payroll Services	PAYE	HMRC		£ 167.16	£ -	£ 167.16	£22,109.47
Mar	Payroll Services	PAYE	HMRC		£ 167.16	£ -	£ 167.16	£21,942.31
Feb	Website	Website monthly fee	IONOS		£ 1.50	£ 0.30	£ 1.80	£21,940.51
Mar	Website	Website monthly fee	IONOS		£ 1.50	£ 0.30	£ 1.80	£21,938.71
Feb	Website	Website monthly fee	HugoFox Ltd		£ 9.99	£ 2.00	£ 11.99	£21,926.72
Mar	Website	Website monthly fee	HugoFox Ltd		£ 9.99	£ 2.00	£ 11.99	£21,914.73
Mar	Expenses	Clerks Expenses Print	HP: Oct - Mar £4.49		£ 26.94	£ -	£ 26.94	£21,887.79
Mar	Expenses	Clerks Expenses Phone	Lebara £1.25 May, June,		£ 29.50	£ -	£ 29.50	£21,858.29
Year End Predicted Balance								£21,858.29