



Parish Clerk – Stephanie Dubas Email: [chalvingtonwithripeclerk@gmail.com](mailto:chalvingtonwithripeclerk@gmail.com) Phone: 07353990253

Dear Councillors

You are duly summoned to the Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 7<sup>th</sup> September 2026, commencing at 7:00pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Stephanie Dubas

August 2026

*S Dubas*

Clerk to the Council

## AGENDA

### ORDINARY COUNCIL MEETING

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>74. Attendance &amp; Apologies for Absence</b>                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>75. To receive any declarations from Members concerning items on the agenda</b> | To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation                                                                                                                                                                                                                                                                                                                                         |
| <b>76. Approval of the OCM Minutes</b>                                             | Ordinary Council Meeting 29/06/2026                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>77. Public Session</b>                                                          | The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.                                                                                                                                                                                                                                                                                                                                                                           |
| <b>78. Report of the Member of Parliament:</b>                                     | To resolve to note a report from the MP for July 2026                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>79. Report of the County Councillor:</b>                                        | To resolve to note a report from the ESCC Councillor if submitted                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>80. Report of the District Councillor:</b>                                      | To resolve to note a report from the WDC Councillor if submitted                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>81. Planning Applications</b>                                                   | None at publication of agenda                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>82. Planning Approvals</b>                                                      | a. WD/2025/1791/F Head of Planning and Environmental Services<br>DEMOLITION OF EXISTING CONCRETE BLOCK STORAGE BARN AND SHED BUILDING AND CONSTRUCTION OF NEW RESIDENTIAL OUTBUILDING. CONSTRUCTION OF NEW BRICK WALL TO ENCLOSE RECONDITIONED AND ENLARGED SWIMMING POOL. ECKINGTON MANOR, CHURCH LANE, RIPE, BN8 6AU<br><a href="https://planning.wealden.gov.uk/Planning/Display/WD/2025/1791/F">https://planning.wealden.gov.uk/Planning/Display/WD/2025/1791/F</a> |

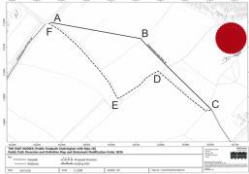
# Chalvington with Ripe



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|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                        | <p>b. WD/2025/1790/LB for ECKINGTON MANOR, CHURCH LANE, RIPE, BN8 6AU DEMOLITION OF EXISTING CONCRETE BLOCK STORAGE BARN AND SHED BUILDING AND CONSTRUCTION OF NEW RESIDENTIAL OUTBUILDING. CONSTRUCTION OF NEW BRICK WALL TO ENCLOSE RECONDITIONED AND ENLARGED SWIMMING POOL. ECKINGTON MANOR, CHURCH LANE, RIPE, BN8 6AU<br/><a href="https://planning.wealden.gov.uk/Planning/Display/WD/2025/1790/LB">https://planning.wealden.gov.uk/Planning/Display/WD/2025/1790/LB</a></p> <p>c. WD/2026/0967/MFA: KITTYHAWK AERODROME, DARP LANE, RIPE, BN8 6BB VARIATION OF CONDITIONS 2, 5 AND 7 OF WD/2025/0984/MAJ (PROPOSED INSTALLATION OF FUEL TANK FOR THE RECEIPT, STORAGE AND SUPPLY OF AVIATION FUEL INCLUDING ANCILLARY VEHICULAR PARKING, ACCESS, TURNING, LANDSCAPING AND DRAINAGE) TO IMPROVE THE OPERATION OF THE DRAINAGE SYSTEM. KITTYHAWK AERODROME, DARP LANE, RIPE, BN8 6BB<br/><a href="https://planning.wealden.gov.uk/Planning/Display/WD/2026/0967/MFA">https://planning.wealden.gov.uk/Planning/Display/WD/2026/0967/MFA</a></p> |
| <b>83. Planning Refusals</b>                           | <p>a. WD/2026/0758/FR PART RETROSPECTIVE CONSTRUCTION OF ALL WEATHER TRACK Wealden Council has decided to REFUSE the above application on 3 August 2026. The applicant was sent a 14-day intentions letter. <a href="https://planning.wealden.gov.uk/Planning/Display/WD/2026/0758/FR">https://planning.wealden.gov.uk/Planning/Display/WD/2026/0758/FR</a></p> <p>b. WD/2026/0588/F LAND AT WESTLYN (SOUTH OF POUNDFIELD ROAD) AND DAIRYLANDS (NORTH OF POUNDFIELD ROAD), CHALVINGTON BN27 3TQ DEMOLITION OF DWELLING AND ERECTION OF REPLACEMENT DWELLING AT WESTLYN. DEMOLITION OF EXISTING BUSINESS UNIT ON LAND KNOWN AS DAIRYLANDS AND ERECTION OF NEW SELF-BUILD DETACHED DWELLING. BOTH SITES TO INCLUDE LANDSCAPING WORKS.<br/><a href="https://planning.wealden.gov.uk/Planning/Display/WD/2026/0588/F">https://planning.wealden.gov.uk/Planning/Display/WD/2026/0588/F</a></p>                                                                                                                                                            |
| <b>84. Planning Withdrawn</b>                          | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>85. Other planning matters</b>                      | To discuss or note any other planning matters brought to the attention of the Parish Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>86. To receive outside body reports</b>             | <p>a) Wealden District Association of Local Councils: Vacant</p> <p>b) Tree Warden: Cllr N Hamblin</p> <p>c) ESALC AGM: Cllr Simon Flint:</p> <p>d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth</p> <p>e) Highways, footpaths and rights of way: Cllr Joe Ruddock-West:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>87. To discuss and agree policies and standards</b> | <p>a) Accessibility statement: Website</p> <p>b) Data Protection Policy</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>88. Financial matters</b>                           | <p>To approve the following:</p> <p>a) <b>Appendix A</b> To approve the payments schedule</p> <p>b) <b>Appendix B</b> To approve the Bank Reconciliation</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>89. Grants</b>                                      | <p>a) To consider the grant budget for 26/27 for RACCA</p> <p>b) To consider the Grant Application of £200 from Citizens Advice Bureau</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>90. Footpaths</b>                                   | <p>Parish Clerk to update the Parish Council on footpaths:</p> <p>a. CHV/22/1 and CHV/23/1 &amp; ROW336: A request has been approved by the landowners for a creation agreement to reroute the public footpath and we await ESCC instruction on processing the change.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

# Chalvington with Ripe

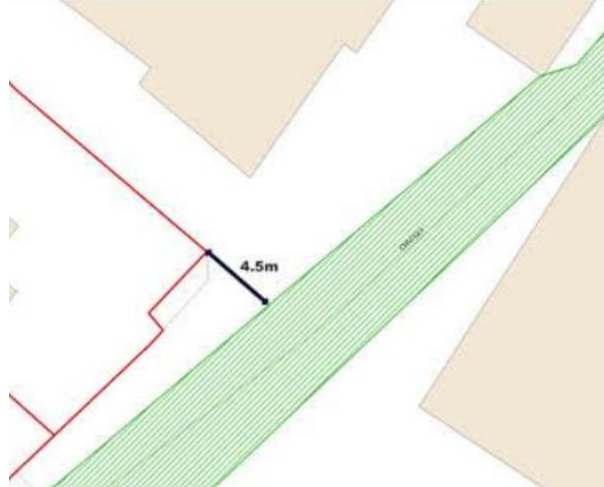


|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                     | <p>b. CHV/18/1: 01/12/25 The Parish Council were consulted and raised NO Objections. The Order will divert part of public footpath Chalvington with Ripe 18 running for 375 metres in a east south easterly direction from TQ 5235 1120 to TQ 5272 1113; then in a south easterly direction for 397 metres to TQ 5300 1085; to a new route having a width of 5 metres and running for 414 metres in a generally south-easterly direction from TQ 5235 1119 to TQ 5263 1089, then for 196 metres in a north-easterly direction to TQ 5279 1100, then for 273 metres in a south-easterly direction to TQ 5300 1085. A copy of the Order and Order Map and an explanatory statement have been deposited and can be inspected free of charge at Main Reception, East Sussex County Council, County Hall, St Anne's Crescent, Lewes on Mondays to Fridays between 9.00am and 4.00pm; and at Lewes District Council's Offices, 6 High Street, Lewes, BN7 2AD Mondays to Fridays between 9.00am and 5.00pm. Copies of the Order may also be purchased from the County Council (price £1.00). Any representations about or objections to the Order may be sent in writing to Rights of Way &amp; Access Team, East Sussex County Council, West D, County Hall, St Annes Crescent, Lewes BN7 1UE, or via email <a href="mailto:row.consultations@eastsussex.gov.uk">row.consultations@eastsussex.gov.uk</a> , no later than <b>11th September 2026</b>. Please state the grounds on which they are made and quote reference CHV/18/1. If no such representations or objections are duly made, or if any so made are withdrawn, the East Sussex County Council may confirm the Order as an unopposed Order. If the Order is sent to the Secretary of State for the Environment for confirmation any representations and objections which have not been withdrawn will be sent with the Order.</p>  |
| <p><b>91. Speed Application</b></p> | <p>To provide any update on the community Match Application approved by ESCC. The Parish Council decided not to proceed with the £6k cost of design and referred back to the Community Match team a request for two signs only as the design. The Parish Council only wants <b>two</b> 'please drive carefully' signs to try and reduce speed on entrances to Ripe, namely from Mill Lane, and Ripe Lane. We await a reply.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>92. Litter Update:</b></p>    | <p>The Parish Council had requested signs for four sites as per the map supplied by the litter picking group. An update from Street Scene reports one sign is approved. The litter group will suggest other sites to be identified on the route then the Parish Clerk will make applications for installation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><b>93. Correspondence</b></p>    | <p>To discuss any written correspondence received and to consider further action; however, no decisions can be made.</p> <p>a. Conclusion: Courtesy consideration of the erection of fencing and gate to the private land owned entrance of Church Farm Bungalow and stables. It is noted that "Using the north-east corner boundary of Appletree Cottage as a reference point, ROW recommendation would be that the fence did not</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

# Chalvington with Ripe



extend further than 4.5 metres from that point (illustration below)”



- b. Follingers field grass was cut by arrangement of the Auctioneers after residents identified it as a potential fire risk. The owners of two of the plots have contacted the Parish Council to note they are the new owners.
- c. A Resident shared concerns about pet safety as follows: A request for drivers to slow down and watch for animals has been received. With heavy farm traffic and harvest vehicles regularly using the roads, the risk to local pets is currently very high. Visibility from large tractor cabs can be very difficult on our narrow lanes. Examples of helping to protect cats are suggested to include fitting a highly visible reflective collar with a bell.

## 94. Urgent Items

None received

## 95. Date of next meeting

The Ordinary Council Meeting will be held on 5<sup>th</sup> October 2026 commencing at 7pm at the Hayton Baker Hall.

All documents can be found on the website, on the agenda and in any links proved. Alternatively, you may request any information directly from the Parish Clerk: [chalvingtonwithripeclerk@gmail.com](mailto:chalvingtonwithripeclerk@gmail.com)

# Chalvington with Ripe



## Appendix A Payment Schedule 2026

### FINANCE SUMMARY SHEET (Approval Council Meeting 07/09/26)

#### BALANCES ON ACCOUNT FROM BANK STATEMENTS

| Bank Date             | Account Name                       | £                  |
|-----------------------|------------------------------------|--------------------|
| 26/05/2026            | Current Account (Community)        | £ 10,831.41        |
| 26/05/2026            | Deposit Account (Business Premium) | £ 15,223.87        |
| <b>TOTAL BALANCES</b> |                                    | <b>£ 26,055.28</b> |

#### COMMUNITY ACCOUNT INCOME FOR THE PERIOD

| Bank Date | Income since last meeting | Amount       |
|-----------|---------------------------|--------------|
|           |                           |              |
|           | <b>Total</b>              | <b>£0.00</b> |

#### COMMUNITY ACCOUNT EXPENDITURE FOR THE PERIOD

| Scribe Voucher   | Scribe DATE | £        | vat £  | Amount £          | Service              | SUPPLIER                    |
|------------------|-------------|----------|--------|-------------------|----------------------|-----------------------------|
|                  | 15/07/26    | £ 1.50   | £ 0.30 | £ 1.80            | Website Name         | IONOS CLOUD LTD.            |
|                  | 13/07/26    | £ 9.99   | £ 2.00 | £ 11.99           | HUGO FOX LTD website | GOCARDLESS Aug              |
|                  | 12/08/26    | £ 9.99   | £ 2.00 | £ 11.99           | HUGO FOX LTD website | GOCARDLESS Aug              |
|                  | 29/06/26    | £ 167.36 | -      | £ 167.36          | Tax & NI             | HMRC                        |
|                  | 31/07/26    | £ 525.52 | -      | £ 525.52          | Clerks Salary        | S Dubas                     |
|                  | 29/06/26    | £ 525.32 | -      | £ 525.32          | Clerks Salary        | S Dubas                     |
|                  | 29/06/26    | £ 15.00  | -      | £ 15.00           | Payroll costs        | Chichester Payroll Services |
|                  | 31/07/26    | £ 15.00  | -      | £ 15.00           | Payroll costs        | Chichester Payroll Services |
|                  | 29/06/26    | £ 195.00 | -      | £ 195.00          | Audit                | PATAS                       |
|                  | 31/07/26    | £ 602.90 | -      | £ 602.90          | OIL                  | RACCA                       |
| <b>SUB TOTAL</b> |             |          |        | <b>£ 2,071.88</b> |                      |                             |

#### COMMUNITY BANK ACCOUNT BANK BALANCE

|        |                        |                    |
|--------|------------------------|--------------------|
| Jun-26 | Balance b/f + Income   | £ 12,903.29        |
| Jun-26 | Less Paid Expenditure  | £ 2,071.88         |
|        | <b>Balance At Bank</b> | <b>£ 10,831.41</b> |

#### BUSINESS PREMIUM ACCOUNT BANK BALANCE

| Bank Date    | Scribe      | Description | Scribe | Amount             |
|--------------|-------------|-------------|--------|--------------------|
| 17/06/26     | Balance B/F | Account     |        | £ 15,223.87        |
| <b>TOTAL</b> |             |             |        | <b>£ 15,223.87</b> |

#### Forecast Committed Expenditure and Reserves for Approval

| Date | Approval sought | Invoice d Services                    | Amount            |
|------|-----------------|---------------------------------------|-------------------|
|      |                 |                                       |                   |
|      |                 | <b>SUB TOTAL TO BE APPROVED</b>       | <b>£ -</b>        |
|      |                 | <b>TOTAL Spend (Paid + Committed)</b> | <b>£ 2,071.88</b> |

#### EXPECTED INCOME TO NOTE

| Date | Approval sought | Invoice d Services                   | Amount            |
|------|-----------------|--------------------------------------|-------------------|
|      |                 |                                      |                   |
|      |                 | <b>TOTAL INCOME DUE PLUS IN BANK</b> | <b>£26,055.28</b> |



# Appendix B Bank Reconciliation 2026

13 August 2026 (2026-2027)

## Chalvington Parish Council - LITE

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                                     |           |                  |
|----------|-----------------------------------------------------|-----------|------------------|
|          | <b>Bank Reconciliation at 13/08/2026</b>            |           |                  |
|          | Cash in Hand 01/04/2026                             |           | 21,966.85        |
|          | <b>ADD</b><br>Receipts 01/04/2026 - 13/08/2026      |           | 9,208.39         |
|          |                                                     |           | 31,175.24        |
|          | <b>SUBTRACT</b><br>Payments 01/04/2026 - 13/08/2026 |           | 5,119.96         |
| <b>A</b> | <b>Cash in Hand 13/08/2026</b><br>(per Cash Book)   |           | <b>26,055.28</b> |
|          | Cash in hand per Bank Statements                    |           |                  |
|          | Petty Cash 26/05/2026                               | 0.00      |                  |
|          | Business Premium 13/08/2026                         | 15,223.87 |                  |
|          | Community account - payments 13/08/2026             | 10,831.41 |                  |
|          |                                                     |           | 26,055.28        |
|          | Less unrepresented payments                         |           |                  |
|          |                                                     |           | 26,055.28        |
|          | Plus unrepresented receipts                         |           |                  |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |           | <b>26,055.28</b> |
|          | <b>A = B Checks out OK</b>                          |           |                  |