

Chalvington with Ripe



Parish Clerk – Stephanie Dubas Email: chalvingtonwithripeclerk@gmail.com Phone: 07353990253

Dear Councillors

You are duly summoned to the Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 1st June 2026, commencing at 7:00pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Stephanie Dubas

May 2026

S Dubas

Clerk to the Council

AGENDA

ORDINARY COUNCIL MEETING

29. Attendance & Apologies for Absence	
30. To receive any declarations from Members concerning items on the agenda	To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation
31. Approval of the OCM Minutes	Ordinary Council Meeting 11/05/2026
32. Public Session	The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
33. Report of the Member of Parliament:	To resolve to note a report from the MP if submitted
34. Report of the County Councillor:	To resolve to note a report from the ESCC Councillor if submitted
35. Report of the District Councillor:	To resolve to note a report from the WDC Councillor if submitted
36. Planning Applications	<p>a. WD/2026/0040/MAJ CURLS FARM, MARK CROSS LANE, RIPE A PROPOSAL TO ERECT A LIVESTOCK REARING UNIT, A LIVESTOCK ISOLATION BUILDING, A SILAGE CLAMP AND A STRAW AND MACHINERY BARN TOGETHER WITH A SELF BUILD SUPERVISORY FARM MANAGER'S HOUSE</p> <p>In Summary for consideration: There is a bridle way which must not be obstructed, a Fire Hydrant connected to mains water to be installed. Proposal will not have a severe impact on the highway. There will be a reduction to slight or neutral, improving integration of the development into the rural landscape. The site is Flood zone 1 remote from any fluvial risk area. The site is not situated close to a designated site for nature</p>

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	<p>conservation. Recommended that Natural England is consulted. Ensure badgers are safeguarded. External lighting carefully designed to limit impacts on bat activity. Undertake any work outside of the breeding bird season but if not employ an experienced ecologist to inspect the vegetation. Vegetation removal, should include the presence of a licenced ecologist but a full reptile survey is considered disproportionate..</p> <p>b. WD/2026/0967/MFA KITTYHAWK AERODROME, DARP LANE, RIPE, BN8 6BB VARIATION OF CONDITIONS 2, 5 AND 7 OF WD/2026/0984/MAJ (PROPOSED INSTALLATION OF FUEL TANK FOR THE RECEIPT, STORAGE AND SUPPLY OF AVIATION FUEL INCLUDING ANCILLARY VEHICULAR PARKING, ACCESS, TURNING, LANDSCAPING AND DRAINAGE) TO IMPROVE THE OPERATION OF THE DRAINAGE SYSTEM.</p> <p>This amendment of condition application proposes the amendment of conditions 2, 5 and 7 of planning application WD/2025/0984/MAJ to allow the installation of an improved drainage system. Condition 2 sets out the approved plans for the development. The applicant wishes to replace the drainage plans listed in the condition with the plans and documents noted on the planning website. Condition 5 requires full details of the surface water drainage scheme. Condition 7 requires the submission of a maintenance and management plan for the entire drainage system.</p> <p>In response to these conditions, a detailed condition compliance report and a Drainage Maintenance & Management Statement have been provided. The submission also addresses all of the objections noted in the Council's assessment of the discharge of condition 5 and 7 under WD/2025/2634/CD.</p>
<p>37. Planning Approvals</p>	
<p>38. Planning Refusals</p>	
<p>39. Planning Withdrawn</p>	<p>None</p>
<p>40. Other planning matters</p>	<p>To discuss or note any other planning matters brought to the attention of the Parish Council.</p>
<p>41. To receive outside body reports</p>	<p>a) Wealden District Association of Local Councils: Vacant b) Tree Warden: Cllr N Hamblin c) ESALC AGM: Cllr Simon Flint: d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth e) Highways, footpaths and rights of way: Cllr Joe Ruddock-West:</p>
<p>42. To discuss and agree policies and standards</p>	<p>None Submitted</p>
<p>43. Financial matters</p>	<p>To approve the following:</p> <p>a) CWRPC certifies itself as exempt; that during the financial year 2025/26, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000: Appendix A Certificate of Exemption – AGAR 2025/26 Form 2</p> <p>b) Appendix B To approve the payment schedule</p> <p>c) Appendix C To approve the Bank Reconciliation</p>
<p>44. Grants</p>	<p>To consider the grant budget for 26/27 for RACCA.</p>

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45. Claimed Footpath	Parish Clerk to update the Parish Council on the claimed footpath.
46. Speed Application	<p>To provide a further update on the community Match Application approved by ESCC. The option ESCC has provided is the only viable route to progress. A design stage is required to ensure signage is safe, compliant, and correctly located - this cannot be bypassed. ESCC need confirmation on whether the Parish wishes to:</p> <ul style="list-style-type: none"> • proceed with the Village Gateway design (where your suggestions can be considered), or • not proceed. <p>If we choose to progress outside of Community Match, the same designers will still need to be engaged through the Highways contract, and East Sussex Highways will still be required to undertake the same due diligence. This will not simplify the process, and the full cost of design and delivery would fall entirely to the Parish, rather than being supported through the Community Match scheme.</p>
47. Litter Update:	The Parish Council has requested signs for four sites as per the map supplied by the litter picking group. An update from Street Scene has been requested but they say there is a delay due to the long grass.
48. LGR proposal: Revised	<p>Government to consult on modified Sussex Local Government Reorganisation proposal: https://www.wealden.gov.uk/news/government-to-consult-on-modified-sussex-local-government-reorganisation-proposal/ In summary: See appendix D for questions. It would mean that LGR could look like:</p> <p>Proposal 1: East Sussex County Council, Eastbourne Borough Council, Hastings Borough Council, Lewes District Council and Rother District Council proposed 2 unitary councils across the whole of the area of East Sussex and Brighton and Hove, comprising the current areas of:</p> <ul style="list-style-type: none"> • A single unitary council covering Eastbourne, Hastings, Lewes, Rother and Wealden • Brighton and Hove to remain unchanged <p>You can find the proposal at: The Proposal – East Sussex Councils.</p> <p>OR>>>>>>>Proposal 2: Brighton and Hove City Council proposed 5 unitary councils across the whole of the area of East Sussex, West Sussex, and Brighton and Hove. This proposal includes a request to split existing district council areas between the proposed new councils. These would comprise the current areas of:</p> <ul style="list-style-type: none"> • Unitary C - Mid-Sussex plus 34 wards from Wealden and 10 wards from Lewes. This includes: Mid Sussex District Council (all wards) and the following wards from Wealden District Council including ours: Arlington
49. Correspondence	To discuss any written correspondence received and to consider further action; however, no decisions can be made.
50. Urgent Items	
51. Date of next meeting	The Ordinary Council Meeting will be held on 6 th July 2026 commencing at 7pm at the Hayton Baker Hall.

All documents can be found on the website, on the agenda and in any links proved. Alternatively, you may request any information directly from the Parish Clerk: chalvingtonwithripeclerk@gmail.com

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Appendix A Certificate of Exemption – AGAR 2025/26 Form 2

Certificate of Exemption – AGAR 2025/26 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2026 and a completed Certificate of Exemption is submitted no later than **30 June 2026** notifying the external auditor.

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certifies that during the financial year 2025/26, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2025/26: **£18,729** R AMOUNT £90,000

Total annual gross expenditure for the authority 2025/26: **£14,851** R AMOUNT £90,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2022
- In relation to the preceding financial year (2024/25), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2026.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer Date **01/06/2026** I confirm that this Certificate of Exemption was approved by this authority on this date: **01/06/2026**

Signed by Chair Date **01/06/2026** as recorded in minute reference: **43a** MINUTE REFERENCE

Generic email address of Authority **chalvingtonwithripeclerk@gmail.com** TELEPHONE NUMBER **07353990253**

*Published web address **https://www.chalvingtonwithripe-pc.gov.uk/** PUBLISHED WEBSITE/WEBPAGE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2026. Reminder letters for late submission will incur a charge of £40 + VAT.

As notified 11/05/2026 Bank reconciliation:

Bank Reconciliation at 24/03/2026	
Cash in Hand 01/04/2025	18,088.89
ADD Receipts 01/04/2025 - 24/03/2026	18,729.43
	36,818.32
SUBTRACT Payments 01/04/2025 - 24/03/2026	14,851.47

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Appendix B Payment Schedule May 2026

FINANCE SUMMARY SHEET (Approval Council Meeting 01/06/26)

BALANCE \$ ON ACCOUNT FROM BANK STATEMENTS

Bank Date	Account Name	£
28/05/2026	Current Account (Community)	£ 13,624.76
28/05/2026	Deposit Account (Business Premium)	£ 15,180.61
TOTAL BALANCES		£ 28,805.37

COMMUNITY ACCOUNT INCOME FOR THE PERIOD

Bank Date	Income since last meeting	Amount
01/05/26	VAT REFUND	£481.63
Total		£481.63

COMMUNITY ACCOUNT EXPENDITURE FOR THE PERIOD

Scribe Voucher	Scribe DATE	£	vat £	Amount £	Service	SUPPLIER
12	15/05/26	£ 1.50	£ 0.30	£ 1.80	Website Name	IONOS CLOUD LTD.
13	12/05/26	£ 9.99	£ 2.00	£ 11.99	HUGO FOX LTD website	GO CARDLESS Aug
14	07/05/26	£ 47.00	£ -	£ 47.00	Information Commission	ICO
15	22/04/26	£ 70.00	£ -	£ 70.00	Grass Cutting	L.Morley
SUB TOTAL				£ 130.79		

COMMUNITY BANK ACCOUNT BANK BALANCE

Mar-26	Balance b/f + Income	£ 13,755.55
Apr-26	Less Paid Expenditure	£ 130.79
Balance At Bank		£ 13,624.76

BUSINESS PREMIUM ACCOUNT BANK BALANCE

Bank Date	Description	Scribe	Amount
27/03/26	Balance B/F Account		£ 15,180.61
TOTAL			£ 15,180.61

Forecast Committed Expenditure and Reserves for Approval

Date	Approval Sought	Invoiced Services	Amount
SUB TOTAL TO BE APPROVED			£ -
TOTAL Spend (Paid + Committed)			£ 130.79

EXPECTED INCOME TO NOTE

Date	Approval Sought	Invoiced Services	Amount
TOTAL INCOME DUE PLUS IN BANK			£28,805.37



Appendix C Bank Reconciliation

26 May 2026 (2026-2027)

Chalvington Parish Council - LITE

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 26/05/2026			
	Cash in Hand 01/04/2026		21,966.85
	ADD Receipts 01/04/2026 - 26/05/2026		9,165.13
			31,131.98
	SUBTRACT Payments 01/04/2026 - 26/05/2026		2,326.61
A	Cash in Hand 26/05/2026 (per Cash Book)		28,805.37
	Cash in hand per Bank Statements		
	Petty Cash 26/05/2026	0.00	
	Business Premium 26/05/2026	15,180.61	
	Community account - payments 26/05/2026	13,624.76	
			28,805.37
	Less unrepresented payments		
			28,805.37
	Plus unrepresented receipts		
B	Adjusted Bank Balance		28,805.37
	A = B Checks out OK		



Appendix D

The [government consultation](#) runs until 23:59pm 15 June 2026.

You may respond by completing the [online survey](#).

You can email your response to the questions in this consultation to LGRconsultationresponse@communities.gov.uk

The questions are:

Question 1

To what extent do you agree or disagree that the potential modification to the 2 unitary proposal will deliver better unitary local government in East Sussex and Brighton and Hove than the original proposal(s) received as judged against the [criteria](#)?

- strongly agree
- agree
- neither agree nor disagree
- disagree
- strongly disagree
- don't know

Question 2

If you would like to, please use the free text box to tell us about whether the potential modification will deliver new council(s) that:

- are based on sensible geographies and economic areas
- will be able to deliver the outcomes described in the original proposal
- are the right size to be efficient, improve capacity and withstand financial shocks
- will put local government in the area as a whole on a firmer footing
- will deliver high quality, sustainable public services
- will meet local needs
- will support devolution arrangements
- enable stronger community engagement and give the opportunity for neighbourhood empowerment

You may also use the box to provide any other comments you have on this potential modification or any other matters.

Question 3

To what extent do you agree or disagree that the potential modification to the East Sussex proposal for 2 unitary authorities from the East Sussex councils would have a strong public services and financial sustainability justification?

- strongly agree
- agree
- neither agree nor disagree
- disagree
- strongly disagree
- don't know

Question 4

If you would like to, please use this free text box to explain your answer to question 3.

For Information:

The detailed information and supporting analysis within the original proposals can be found in the links below:

- [East Sussex County Council, Eastbourne Borough Council, Hastings Borough Council, Lewes District Council and Rother District Council proposed 2 unitary councils](#)
- [Brighton and Hove City Council proposed 5 unitary councils. This includes a request to modify the proposal to split existing districts between the new unitary councils](#)