



Parish Clerk – Stephanie Dubas Email: chalvingtonwithripeclerk@gmail.com Phone: 07353990253

**The Minutes of the Ordinary Council Meeting
Chalvington with Ripe Parish Council (CWRPC) at Hayton Baker Hall
Minutes Monday 2nd March 2026 19:00**

Present: Cllr S. Flint (Chair), Cllr C. Hallworth, Cllr M. Lonsdale, Cllr A. Harvey, Cllr N. Hamblin, Cllr W Farrar

In Attendance: Stephanie Dubas Parish Clerk

Public: 3 members

162. Attendance and Apologies for Absence	Cllr J. Ruddock-West (Vice Chair) apologies.
163. To receive any declarations from Members concerning items on the agenda	No Declarations of Interest, Notification of Changes to Members' Interests or consideration of any requests for a dispensation were received.
164. Approval of the Minutes	It was resolved to approve the Ordinary Council Meeting minutes of 02/02/2026
165. Public Session	No public participation.
166. Report of the Member of Parliament:	There was no report received.
167. Report of the County Councillor -	There was no report received.
168. Report of the District Councillor	There was no report received.
169. Planning Applications	<p>It was resolved to support the application as an ecofriendly asset to the property away from the main residence which has received neighbour support.</p> <p>a) WD/2026/0235/F for THE LAURELS, CHALVINGTON ROAD, CHALVINGTON BN27 3TB: NEW DETACHED OFFICE BUILDING FOR OWNERS AND OCCUPIERS OF HOST PROPERTY. : https://planning.wealden.gov.uk/Planning/Display/WD/2026/0235/F</p> <p>Neighbours have no objections to the planning application for a home office.</p> 
170. Planning Approvals	None received.
171. Planning Refusals	None received.

172. Planning Withdrawn	None received.
173. Other planning matters	There were no other planning matters brought to the attention of the Parish Council.
174. To receive outside body reports	<p>It was resolved to note there were no updates.</p> <p>a) Wealden District Association of Local Councils: Vacant</p> <p>b) Tree Warden: Cllr N Hamblin: Consulted by three residents and issued advice. Residents are taking the role seriously and engaging for support and advice.</p> <p>c) ESALC AGM: Cllr Simon Flint:</p> <p>d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth: Events are noted including 14/03/26 quiz night</p> <p>e) Highways, footpaths and rights of way: Cllr Joe Ruddock-West:</p>
175. To discuss and agree policies and standards	None Submitted
176. Financial matters	<p>It was resolved to approve the following:</p> <p>a) Appendix A To note the bank statements and reconciliation</p> <p>b) Appendix B & C To approve the payment schedule with further consideration to budget prediction to year end.</p>
<p>177. Claimed Footpath Application</p> 	<p>To note that Councillors met with the new owners and have discussed a way forward to explore the suggestion of entering into a creation agreement for the route of the shortcut to go along the side of the boundary hedge, instead of diagonally across their land, as a possible means of resolving the issue of the claimed footpath.</p> <p>Essentially, a creation agreement is a written document between the landowner and the Council who both sign it to say that the route can be added onto the Council's Definitive Map and Statement as a public right of way. County Council doesn't get involved until the landowner has agreed in principle to dedicate it and the exact route has been agreed upon which the Parish Council would lead on. Cllr Ruddock-West will create and propose a new route map for the Parish Clerk to add to the agreement in principle letter to present to the land owners.</p>
178. Speed Application	<p>It was resolved to note: A community Match Application was made to ESCC's Lead Member for Transport and the Environment on 16th February 2026 for traffic calming measures in Ripe.</p> <p>49.2 The Lead Member RESOLVED to:</p> <p>(1) agree that £60,000 of match funding is allocated towards the Ripe and Chalvington Community Match signing and lining scheme and traffic calming features for detailed design work and construction in 2026/27;</p> <p>(3) delegate authority to the Director of Communities, Economy and Transport to approve the 50% match funding contribution for the schemes in resolutions 1 and 2, up to a maximum contribution of £60,000 per scheme once the design and construction costs are known.</p> <p>REASONS</p> <p>49.3 The Community Match programme provided the opportunity for town or parish councils, local resident groups and organisations to secure match funding to enable local priority schemes to be delivered which otherwise would not come forward using County Council funding alone through the capital programme of local transport improvements.</p> <p>Meeting minutes are available here: Agenda for Lead Member for Transport and Environment on Monday, 16th February, 2026, 10.00 am East Sussex County Council</p> <p>Please note that applicants are responsible for 50% of the final costs, which may differ from those outlined in the appraisal. Final costs will be confirmed once the designs are completed and finalised. The parish will</p>

	<p>then have the opportunity to review these costs and decide whether they wish to proceed. There is no obligation to continue if costs increase due to unforeseen circumstances. Likewise, if costs are lower than anticipated, the parish's contribution will be 50% of the final cost.</p> <p>The scheme details are with designers, who will now review the appraisal and begin work on the design. Noted that the parish wishes to proceed with a scheme to improve signing, lining, and gateway features throughout the village to enhance safety for pedestrians, wheelers, and horse riders etc. Noted a total budget of £40,000 for the scheme, with the parish contributing 50% of the total (up to £20,000). Once the design is completed, ESCC will share it with the parish for comment. Please be aware that, due to the nature of the works, overnight works and/or road closures may be required. We will keep the parish updated as the design progresses.</p>
179. Litter Update:	<p>Cllr Hallworth to report on use of road signage against littering. Anyone can report litter on their website:</p> <p>https://www.wealden.gov.uk/recycling-and-waste/litter/.</p> <p>The litter watch team, work beyond the parish. Parish Clerk to request signs from Wealden once the team supply a map with the sign location points mapped for Wealden to consider. 50+ bags are collected monthly.</p>
180. Draft 'Focused' Local Plan (Regulation 18)	<p>The Draft Local Plan 2026 was noted.</p> <p>It was resolved to delegate authority to the Council's Clerk in consultation with members, to agree the Council's response for the consultation on the draft local plan.</p> <p>Consultation link: https://consult.wealden.gov.uk/kse/</p> <p>Town Clerk has posted the summary document on the website. A sub-committee meeting will take place to formulate a reply by the deadline which is now 27/03/2026. Please email the Parish Clerk with your comments to add to the feedback response using this document.</p>
181. Correspondence	<p>It was resolved to note there was written correspondence received to complain about the ROW path in Pitts field together with the raised bedding and structure. The owners are working on the path to lay a geoporous membrane to improve the muddy section, this is after consultation with the Rights Of Way team at ESCC. Planning are in progress with determining whether planning permission is needed for the raised beds and structure in the field. We await their correspondence.</p>
182. Urgent Items	<p>It was resolved to note there were no urgent items.</p>
183. Date of next meeting	<p>The next Ordinary Parish Meeting was to be held 30th Mar 2026 but now CANCELLED</p>

There being no further business, the meeting closed at 19:30.

All documents can be found on the website, on the agenda and in any links proved. Alternatively you may request any information directly from the Parish Clerk: chalvingtonwithripeclerk@gmail.com

Signed: Chair: Cllr S Flint	
Date:	02/03/26