



Parish Clerk – Stephanie Dubas Email: chalvingtonwithripeclerk@gmail.com Phone: 07353990253

Dear Councillors

You are duly summoned to the Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 2nd November 2026, commencing at 7:00pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Stephanie Dubas

Oct 2026

S Dubas

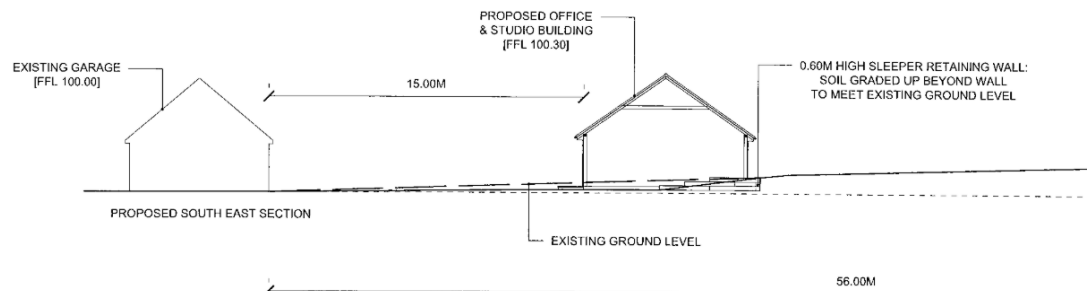
Clerk to the Council

AGENDA

ORDINARY COUNCIL MEETING

118. Attendance & Apologies for Absence	
119. To receive any declarations from Members concerning items on the agenda	To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation
120. Approval of the OCM Minutes	Ordinary Council Meeting 12/10/2026
121. Public Session	The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
122. Report of the Member of Parliament:	To resolve to note a report from the MP if submitted
123. Report of the County Councillor:	To resolve to note a report from the ESCC Councillor if submitted
124. Report of the District Councillor:	To resolve to note a report from the WDC Councillor if submitted
125. Planning Applications	a. WD/2026/1882/F NEW DETACHED OFFICE BUILDING: THE LAURELS, CHALVINGTON ROAD, CHALVINGTON, BN27 3TB NEW DETACHED OFFICE BUILDING.

Chalvington with Ripe



The chosen location avoids the need to remove any existing fruit trees

The building is set in an existing orchard and will be cut into the ground to minimise its impact.

The ground will be graded away from the new construction and retained by timber sleepers

A gravel pathway will lead from the existing car park to the new building.

Further tree planting, primarily fruit trees, will be used to screen the new building from the highway

The original submission proposed a GIA for the new office of some 87m²

This proposal has now been reduced in footprint to only 66m²

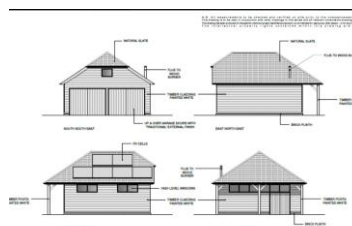
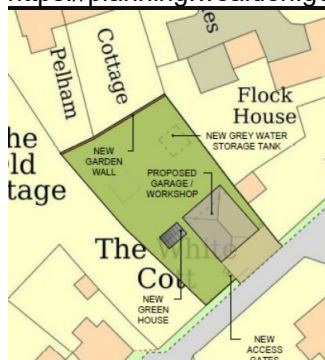
The previous application was considered, by the Officer, to be outside the residential curtilage.

The residential curtilage is disputed now.

<https://planning.wealden.gov.uk/Planning/Display/WD/2026/1699/F>

b. WD/2026/1699/F LAND IN CHANNERS LANE, RIPE, BN8 6AS
CHANGE OF USE OF SMALL PARCEL OF LAND FROM Paddock TO RESIDENTIAL
TO BE ENJOYED BY OWNERS AND OCCUPIERS OF FLOCK HOUSE. NEW
GARAGE/WORKSHOP/SECURE STORE AND GREENHOUSE. NEW GARDEN WALL
ON NORTH BOUNDARY.

<https://planning.wealden.gov.uk/Planning/Display/WD/2026/1699/F>



126. Planning Approvals

None

127. Planning Refusals

None

128. Planning Withdrawn

None

129. Other planning matters

None

Chalvington with Ripe



130. To receive outside body reports	a) Wealden District Association of Local Councils: Vacant b) Tree Warden: Cllr N Hamblin c) ESALC AGM: Cllr Simon Flint: d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth e) Highways, footpaths and rights of way: Cllr Joe Ruddock-West:
131. To discuss and agree policies and standards	None submitted
132. 2027 Meeting Dates	January Holiday February 1st Ordinary Council Meeting March 1st Ordinary Council Meeting April 5th Ordinary Council Meeting May 10th Ordinary Council Meeting & Annual General Meeting (ELECTED 2027 COUNCILLORS) June 7th Ordinary Council Meeting July 5th Ordinary Council Meeting August Holiday September 6th Ordinary Council Meeting October 4th Ordinary Council Meeting November 1st Ordinary Council Meeting December 6th Ordinary Council Meeting
133. Financial matters	To approve the following: a) Appendix A To approve the payments schedule b) Appendix B To approve the Bank Reconciliation
134. Footpaths	Parish Clerk to update the Parish Council on footpaths: a. There is no update at this time and the Parish Council still moves with the Modification Order.
135. Speed Application	The Parish Council wants two 'please drive carefully' signs to try and reduce speed on entrances to Ripe, namely from Mill Lane, and Ripe Lane. The cost was unknown and we await notification by Highways.
136. Litter Update:	The Parish Council awaits an update from the litter group who will suggest other sites to be identified on the route to make applications for installation of signs.
137. Correspondence	To discuss any written correspondence received and to consider further action; however, no decisions can be made.
138. Urgent Items	None received
139. Date of next meeting	The Ordinary Council Meeting will be held on 2nd Dec 2026 commencing at 7pm at the Hayton Baker Hall.

All documents can be found on the website, on the agenda and in any links proved. Alternatively, you may request any information directly from the Parish Clerk: chalvingtonwithripeclerk@gmail.com

Chalvington with Ripe



Appendix A Payment Schedule 2026

FINANCE SUMMARY SHEET (Approval Council Meeting 02/11/26)

BALANCES ON ACCOUNT FROM BANK STATEMENTS

Bank Date	Account Name	£
21/10/2026	Current Account (Community)	£ 6,633.34
21/10/2026	Deposit Account (Business Premium)	£ 25,263.72
TOTAL BALANCES		£ 31,897.06

COMMUNITY ACCOUNT INCOME FOR THE PERIOD

Bank Date	Income since last meeting	Amount
28/09/26	Precept	£8,683.50
Total		£8,683.50

COMMUNITY ACCOUNT EXPENDITURE FOR THE PERIOD

Scribe Voucher	DATE	£	vat £	Amount £	Service	SUPPLIER
45	15/10/26	£ 1.50	£ 0.30	£ 1.80	Website Name	IONOS CLOUD LTD.
42	12/10/26	£ 9.99	£ 2.00	£ 11.99	HUGO FOX LTD website	GO CARDLESS Aug
44	28/09/26	£ 249.70	-	£ 249.70	Tax & NI	HMRC
43	30/09/26	£ 713.95	-	£ 713.95	Clerks Salary	S Dubois
7	20/10/26	£ 10,000.00		£ 10,000.00	To Business Acc	Barclays
46	20/10/26	£ 15.00		£ 15.00	Payroll costs	Chichester Payroll Services
39	20/10/26	£ 15.00		£ 15.00	Payroll costs	Chichester Payroll Services
38	20/10/26	£ 160.00		£ 160.00	Grass Cut Brambling/Nettles	LM only
40	20/10/26	£ 823.70		£ 823.70	Grant	RACCA
SUB TOTAL				£ 11,991.14		

COMMUNITY BANK ACCOUNT BANK BALANCE

Sep-26	Balance b/f + Income	£ 18,624.48
Oct-26	Less Paid Expenditure	£ 11,991.14
Balance At Bank		£ 6,633.34

BUSINESS PREMIUM ACCOUNT BANK BALANCE

Bank Date	Description	Scribe	Amount
Sep-26	Balance B/F	Account	£ 15,263.72
Oct-26	Transfer In		£ 10,000.00
TOTAL			£ 25,263.72

Forecast Committed Expenditure and Reserves for Approval

Date	Approval Sought	Invoice d Services	Amount
SUB TOTAL TO BE APPROVED			£ -
TOTAL Spend (Paid + Committed)			£ 11,991.14

EXPECTED INCOME TO NOTE

Date	Approval Sought	Invoice d Services	Amount
TOTAL INCOME DUE PLUS IN BANK			£31,897.06



Appendix B Bank Reconciliation 2026

21 October 2026 (2026-2027)

Chalvington Parish Council - LITE

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 21/10/2026		
	Cash in Hand 01/04/2026		21,966.85
	ADD Receipts 01/04/2026 - 21/10/2026		17,931.74
	SUBTRACT Payments 01/04/2026 - 21/10/2026		39,898.59
			8,001.53
	Cash in Hand 21/10/2026 (per Cash Book)		31,897.06
B	Cash in hand per Bank Statements		
	Petty Cash 17/09/2026	0.00	
	Business Premium 21/10/2026	25,263.72	
	Community account - payments 21/10/2026	6,633.34	
			31,897.06
	Less unrepresented payments		
			31,897.06
	Plus unrepresented receipts		
	Adjusted Bank Balance		31,897.06
	A = B Checks out OK		