



AGENDA Monday 23rd June 2025

Dear Councillors

You are duly summoned to the Annual Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 23rd June 2025, commencing at 7pm**. The meeting will be held at the Community Field in the Shelter, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Stephanie Dubas

June 2025

S Dubas

Clerk to the Council

24. Attendance and Apologies for Absence	
25. To receive any declarations from Members concerning items on the agenda	To receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation
26. Approval of the Minutes	a) Ordinary Council Meeting
27. Public Session	The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion
28. Report of the Member of Parliament:	To resolve to note the report from the MP: June MP Report
29. Report of the County Councillor -	To resolve to note the report from the ESCC Councillor
30. Report of the District Councillor	To resolve to note the report from the WDC Councillor
31. Planning Applications	<p>a) WD/2025/1114/F CHANGE OF USE OF BUILDING TO A FLEXIBLE USE FOR PURPOSES INCIDENTAL AND ANCILLARY TO LOVERS FARMHOUSE AND FOR SHORT TERM TOURIST ACCOMMODATION FOR NO MORE THAN 28 DAYS AT A TIME. https://planning.wealden.gov.uk/Planning/Display/WD/2025/1114/F (Previously submitted on wrong form hence 2nd listing)</p> <p>b) WD/2025/1300/FR DEANLAND NURSERY, DEANLAND ROAD, GOLDEN CROSS, CHIDDINGLY, BN27 3RP RETROSPECTIVE APPLICATION FOR CHANGE OF USE FROM AGRICULTURAL/NURSERY TO B8 STORAGE AND DISTRIBUTION.</p> <p>c) WD/2025/0984/MAJ KITTYHAWK AERODROME, DARP LANE, RIPE, BN8 6BB PROPOSED INSTALLATION OF FUEL TANK FOR THE RECEIPT, STORAGE AND SUPPLY OF AVIATION FUEL</p>

	INCLUDING ANCILLARY VEHICULAR PARKING, ACCESS, TURNING, LANDSCAPING AND DRAINAGE.
32. Planning Approvals	<p>a) WD/2025/0514/LB DEMOLITION OF EXISTING MODERN OUTBUILDING, GARAGE, FIRST FLOOR ACCOMMODATION OVER AND SHED, AND REPLACEMENT WITH GARAGE AND SHED AS ONE OUTBUILDING; REPLACEMENT OF THREE DORMER WINDOWS WITH NEW WINDOWS OF SAME SIZE. FRESHFIELD, CHALVINGTON ROAD, CHALVINGTON, BN27 3TA</p> <p>b) WD/2025/0747/FR for ASHFIELD, MILL LANE, RIPE, BN8 6AX CARPORT APPROVED</p>
33. Planning Refusals	a) WD/2024/2938/F Head of Planning and Environmental Services DORMER WINDOW WITH PAIR OF OPENING IN DOORS AND IRON SAFETY BALUSTRADE 6 CARRIAGE MEWS, CHURCH LANE, RIPE, BN8 6EX
34. Planning Withdrawn	a) WD/2024/2893/F DEMOLITION OF DWELLING AND ERECTION OF REPLACEMENT DWELLING AT WESTLYN. DEMOLITION OF EXISTING BUSINESS UNIT ON LAND KNOWN AS DAIRYLANDS ERECTION OF NEW DETACHED DWELLING . BOTH SITES TO INCLUDE LANDSCAPING WORKS. LAND AT WESTLYN AND DAIRYLANDS, POUNDFIELD ROAD, CHALVINGTON, BN27 3TQ
35. Other planning matters	To discuss or note any other planning matters brought to the attention of the Parish Council.
36. To receive outside body reports	<p>a) Wealden District Association of Local Councils: Vacant</p> <p>b) Tree Warden: Cllr N Hamblin</p> <p>c) ESALC AGM: Cllr Simon Flint</p> <p>d) Hayton Baker Hall Trustees: Cllr Charlie Hallworth</p> <p>e) Footpaths: Cllr Joe Ruddock-West</p>
37. To discuss and agree policies and standards	Standing orders to be presented in September 25
38. Highways, footpaths and rights of way	Cllr Ruddock-West - Verbal Update
39. Financial matters	<p>a) To note the bank reconciliation statement and Budget Monitoring Report for Month 2 May 2025.</p> <p>b) To approve the payment schedule May 2025.</p> <p>c) To Accept the AGAR 24/25</p> <p>d) To Accept the Certificate Of Exemption 24/25</p> <p>e) To Accept the Audit Report 24/25 Audit Report 24/25</p> <p>f) To agree one annual audit next year</p>
40. Correspondence	To discuss any written correspondence received, and to consider further action; however, no decisions can be made.
41. Urgent Items	<p>a) Views on plans for local government reorganisation in East Sussex https://www.smartsurvey.co.uk/s/EastSussexLGR/ CLOSES 23/06/25</p> <p>b) To Note the available N+P in East Sussex Fund £5,000</p> <p>c) 12 May Draft Mins</p>
42. Date of next meeting	The next Ordinary Parish Meeting will be held on 1st September 2025 commencing at 7pm at the Hayton Baker Hall.

APPENDIX A – Payments

FINANCE SUMMARY SHEET MAY 25 (Approval Council Meeting 23/06/25)

BALANCES ON ACCOUNT FROM BANK STATEMENTS			
Bank Date	Account Name		£
28/05/2025	Current Account (Community)		£ 8,631.77
28/05/2025	Deposit Account (Business Premium)		£ 15,000.21
TOTAL BALANCES			£ 23,631.98

COMMUNITY ACCOUNT INCOME FOR THE MONTH			
Bank Date	Income since last meeting		Amount
29/04/25	Balance B/F from March 25		£ 9,680.01
Total			£ 9,680.01

PAID EXPENDITURE FOR THE MONTH				
Bank Date	PAID April 25	Invoiced Services	Scribe	Amount
12/05/25	Hugo Fox	Web Host Hugo Fox April (DD GoCardless)	15	£ 11.99
31/05/25	S Dubas	Parish Clerk Net Pay	11	£ 509.19
16/05/25	IONOS Cloud Ltd	Web Domain (Monthly DD)	16	£ 1.80
07/05/25	Information Commissioner's Office	ICO Data Protection Fee	12	£ 47.00
29/05/25	Zurich Insurance	Insurance for 2025 -26	13	£ 399.80
05/05/25	Parish Clerk Equipment	Mobile, Sim, Case, Files, Mouse	14	£ 78.46
SUB TOTAL				£ 1,048.24

COMMUNITY BANK ACCOUNT BANK BALANCE			
		Balance b/f + Income	£ 9,680.01
		Less Paid Expenditure	£ 1,048.24
		Balance At Bank	£ 8,631.77

BUSINESS PREMIUM ACCOUNT BANK BALANCE				
Bank Date		Description	Scribe	Amount
29/04/25	Balance B/F	Acc closing fig		£ 15,000.21
TOTAL				£ 15,000.21

COMMITTED EXPENDITURE FOR APPROVAL			
Notified Dat	Approval Sought To Pay	Invoiced Services	Amount
31/05/25	S Dubas	Parish Clerk Net Pay to Mar 26	£ 5,601.09
14/05/25	HMRC	Tax & NIC On Parish Clerk Salary	£ 1,761.21
06/05/25	ESALC	Planning training 5th Feb	£ 48.00
31/05/25	Mobile Sim	Clerk £1.25 for 6 mths then £4.40 for 5 mths	£ 29.50
30/05/25	Mulberry Local Authority ServicesLimited	Audit 24/25	£ 231.60
16/05/25	IONOS Cloud Ltd	Web Domain (Monthly DD) to Mar 26	£ 18.00
12/05/25	Hugo Fox	Web Host Hugo Fox (DD GoCardless) to Mar 26	£ 119.90
31/05/25	Chichester Payroll Services	Payroll Calculation & HMRC PAYE Input of	£ 165.00
SUB TOTAL TO BE APPROVED			£ 7,974.30
TOTAL Spend (Paid + Committed)			£ 9,022.54

The CIL Balance of £1316 from £35102.97 was paid 14/04/25